



Working Together to Support ESEA Programs

Coordinators' Academy
July 30-31, 2013



Title I, Part C:
Education of Migratory
Children

Title II, Part A:
Teacher and Principal Training and
Recruiting

Title I, Part A:
Improving the Academic Achievement
of the Disadvantaged

Title III, Part A:
English Language Acquisition, Language
Enhancement, and Academic Achievement

Title I, Part D:
Neglected, Delinquent
or At-risk

Virginia Department of Education
Office of Program Administration and Accountability



Virginia Department of Education

2013 Coordinators' Academy

Hilton Richmond Hotel

Richmond, Virginia

Agenda At-A-Glance

July 30, 2013 Tuesday

| | | |
|--------------------|---|---------------------------|
| 7 – 8 a.m. | Registration and Breakfast | Capital Ballroom Foyer |
| 8 – 9:15 a.m. | OPENING SESSION | Capital Ballrooms F and G |
| 9:15 – 10:30 a.m. | CONCURRENT SESSIONS | |
| 10:30 – 10:45 a.m. | Break | Capital Ballroom Foyer |
| 10:45 – Noon | CONCURRENT SESSIONS | |
| Noon – 1:30 p.m. | KEYNOTE AND LUNCH SESSION | Capital Ballrooms F and G |
| | Transition | |
| 1:45 – 3 p.m. | CONCURRENT SESSIONS | |
| 3 – 3:15 p.m. | Break | Capital Ballroom Foyer |
| 3:15 – 4:30 p.m. | CONCURRENT SESSIONS | |

July 31, 2013. Wednesday

| | | |
|--------------------|--|---------------------------|
| 7 – 8 a.m. | Breakfast | Capital Ballroom Foyer |
| 8 – 9:15 a.m. | OPENING SESSION | Capital Ballrooms F and G |
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| Noon – 1:30 p.m. | KEYNOTE AND LUNCH SESSION | Capital Ballrooms F and G |
| | Transition | |
| 1:45 – 4:15 p.m. | Consultations with Department Staff | |



AGENDA

July 30, 2013 Tuesday

7 – 8 a.m. Registration and Breakfast Capital Ballroom Foyer

8 – 9:15 a.m. OPENING SESSION Capital Ballrooms F and G

Keynote Speaker Dr. Monique Chism
Director, Student Achievement and School Accountability (SASA)
Office of Elementary and Secondary Education
U.S. Department of Education

9:15 – 10:30 a.m. CONCURRENT SESSIONS

Title I New Coordinators Capital Ballroom E
Presenters. Gabie Frazier and Chris McLaughlin
Description: In order to comply with Title I requirements, new coordinators must navigate a complex network of rules and regulations. This presentation will examine successful ways to manage a Title I grant including practical strategies to reduce audit or monitoring risks. A review will be provided of fiscal requirements of maintenance of effort, comparability, supplement not supplant, inventory management, allowable cost controls, and financial management. In addition, other areas to be discussed will be equitable services, schoolwide and targeted assistance programs, school improvement, parental involvement, and successful delivery of Title I services.

Serving Homeless Students (Project Hope) Capital Ballroom C
Presenter Dr. Patricia A. Popp
State Coordinator of Project HOPE-VA and Clinical Professor
The College of William and Mary
Facilitator Diane Jay
Description: This session will provide an overview of the federal requirements found in the McKinney-Vento Act (ESEA, Title X, Part C) that schools must follow to educate children and youth in homeless situations. A variety of Virginia initiatives and resources will be shared that span birth through college. Challenges and successful strategies for reaching these children will be discussed.

Needs Assessment Planning for Improvement Capital Ballroom D
Presenters Bettrys Huffman
Title I Coordinator
Fairfax County Public Schools
Teddi Predaris
Language Acquisition and Title I Director
Fairfax County Public Schools

Facilitator **Christopher Kelly**

Description: Needs assessments are an integral component for any school or division improvement planning process. Within the context of federal grants management, needs assessments provide both guidance and rationale for funding decisions that will help bring these improvement plans to fruition. This session explores key considerations for meaningful and impactful needs assessments, offers opportunities to reflect and share with colleagues, and provides resources and tools to refine current needs assessment practices.

Updates for Title II, Part A, for Experienced Coordinators **Henrico Ballrooms A and B**

Presenters **Patience Scott and Carol Sylvester**

Description: This session has been designed for experienced Title II, Part A, coordinators to provide updates as well as offer a refresher on the regulations and best practices governing the program. Focus areas will include legislative updates on teacher and principal quality, federal program monitoring tips, and equitable services.

Incorporating the WIDA ELD Standards into

Existing Instructional Frameworks **Short Pump Room**

Presenters **Megan Moore**

Director of ESOL

Manassas City Public Schools

Joe LeGault

Coordinator of English and ESL

Roanoke County Public Schools

Facilitator **Judy Radford**

Description: This session will provide an overview of the process that Manassas City Public Schools and Roanoke County Public Schools have implemented to integrate the WIDA English Language Development (ELD) standards into existing instructional frameworks to ensure that the needs of English language learners with varying English proficiency levels are being met in general education classrooms.

10:30 – 10:45 a.m. Break Capital Ballroom Foyer

10:45 – Noon CONCURRENT SESSIONS

Title I New Coordinators Session (Continued) **Capital Ballroom E**

Federal Education Policy Updates **Short Pump Room**

Presenters **Veronica Tate and Christopher Kelly**

Description: This session will provide an overview of the changes to annual measurable objectives (AMOs) approved by the Board of Education in October 2012 and their impact on school accountability. Participants will also receive updates on Virginia's implementation of ESEA flexibility provisions and ESEA reauthorization legislation.

OMEGA Review for Federal Program Coordinators **Capital Ballroom B**

Presenter **Patrice Cosley and Brenda May**

Description: How can I manage grants more efficiently? Participants will not only receive updates on the Department's Web-based system but also be able to log on and follow the presenter in demonstrations related to submitting reimbursements and budget transfers, and other OMEGA do's and don'ts. Trouble-shooting tips will be discussed. **Laptops are required.**

Promising Practice: Spotlight on Title II, Part A,

Botetourt Learning Lab for Professional Development Henrico Ballrooms A and B

Presenter John Busher

Assistant Superintendent of Instruction

Botetourt County Public Schools

Facilitator Carol Sylvester

Description: This session will provide an overview of how Botetourt County Public Schools has identified instructional practices utilized by teachers in the classroom and supported the development of the Botetourt Learning Lab, focusing on improving teacher instructional capacities in content knowledge and classroom practices for reading and mathematics.

Promising Practice: Implementing Effective Instructional

Strategies for English Language Learners Capital Ballroom A

Presenters Joe LeGault

Coordinator of English and ESL

Roanoke County Public Schools

Dr. Judy Barylske

Lead Supervisor of Language Arts, Foreign Language, and ESL

Montgomery County Public Schools

Dr. Randy Jennings

Supervisor of Special Education

Salem City Public Schools

Facilitator Stacy Freeman

Description: Montgomery County, Roanoke County, and Salem City Public Schools, divisions in Region VI with emergent English language learner populations, have consistently met the Title III Annual Measurable Achievement Objectives (AMAOs). These divisions will share instructional practices that have been implemented to support and promote academic achievement among English language learners.

Promising Practice: Developing a Successful

Regional Network for Title III, Part A, Programs Capital Ballroom C

Presenters Margot Hall

Coordinator, World Language/ESL

Williamsburg/James City County Public Schools

Debbie Sommer

Curriculum Leader for Foreign Language and ESL

Hampton City Public Schools

Melanie Robinson

Instructional Specialist/ESL Teacher

Norfolk City Public Schools

Amber Thompson

Limited English Proficient Coordinator

York County Public Schools

Facilitator Judy Radford

Description: Title III coordinators and ESL instructional specialists from Region II school divisions regularly meet to share promising practices and resources to create supportive learning environments for English language learners in their schools. These divisions will present ideas for organizing a regional network, discuss challenges and successful strategies to ensure that the network is effective, and share tips on how to sustain it.

Noon – 1:30 p.m. **KEYNOTE and LUNCH SESSION Capital Ballrooms F and G**

Keynote Speaker Tiffany Winters
 Partner, Brustein and Manasevit, PLLC
 Washington, D.C.

1:30 – 1:45 p.m. Transition

1:45 – 3 p.m. **CONCURRENT SESSIONS**

Title II New Coordinators Henrico Ballrooms A and B
Presenters Carol Sylvester and Patience Scott
Description: This session is designed to provide new Title II, Part A, coordinators with detailed information about the teacher and principal quality program. Presenters will discuss the overall purposes and uses of Title II, Part A, funding, highly qualified teachers, the application approval process, federal program monitoring and accountability provisions, private school participation, and financial management tips.

Federal Education Policy Updates (Repeat) Short Pump Room
Presenters Veronica Tate and Christopher Kelly

OMEGA Review for Federal Program Coordinators (Repeat) Capital Ballroom B
Presenter Patrice Cosley and Brenda May

**Leveraging Funds to Support Priority and Focus Schools
 and Schools with Improvement Plans Capital Ballroom C**
**Presenters Dr. Yvonne Holloman, Annette Monroe-Martin,
 Christopher Kelly, and Chris McLaughlin**
Description: This session has been designed for coordinators from school divisions that have priority schools, focus schools, and schools with an improvement plan. Discussion will center on using Title I, Part A, and school improvement funds, as well as other resources, to support priority and focus schools, and schools with an improvement plan.

Promising Practice: Spotlight on Financial Best Practices Capital Ballroom A
Presenter Kelli Cedo
 Coordinator for Title I Programs
 Virginia Beach City Public Schools
Facilitator Gabie Frazier
Description: This session will support Title I coordinators in the critical steps needed to develop a budgetary process and to organize the distribution of Title I funding to schools. Participants will be provided an overview of the timeline, process, communication, and support provided to Title I principals in the use of their instructional support funds.

Updates for Title III, Part A, for Experienced Coordinators Capital Ballroom E
Presenters Stacy Freeman, Judy Radford, and Robert Fugate
Description: This session for experienced coordinators of Title III, Part A, programs is designed to provide updates, as well as offer a refresher on federal regulations governing Title III.

3 – 3:15 p.m. Break Capital Ballroom Foyer

3:15 – 4:30 p.m. **CONCURRENT SESSIONS**

Title II New Coordinators (continued) **Henrico Ballrooms A and B**

Equitable Services to Private Schools **Capital Ballroom A**

Presenter **Christopher Kelly**

Description: The session will address the provisions under ESEA, Title IX and Title I, Part A, for services to private, nonprofit elementary and secondary school students, teachers, and other educational personnel and eligibility requirements to participate in these federally-funded programs.

Updates for Title I, Part A, for Experienced Coordinators **Capital Ballroom E**

Presenters **Gabie Frazier and Chris McLaughlin**

Description: This session has been designed for experienced Title I coordinators to provide updates, as well as offer a refresher on the fiscal requirements and regulations governing Title I, Part A.

Using Title III AMAO Data for Instructional Decision-making **Capital Ballroom C**

Presenters **Stacy Freeman and Robert Fugate**

Description: This session will provide an overview of the use of Title III data for instructional decision-making. Participants will gain practical information on data from AMAO reports allowing divisions and schools to match instructional resources to a student's educational needs.

Refugee Students in Virginia. **Capital Ballroom B**

Presenter **Dianne Mallory**

Senior Program Consultant, Virginia Department of Social Services

Description: Participants will learn about refugee students arriving in Virginia, including details about arrival patterns, settlement considerations, and unique needs. Special information will be provided about students arriving in 2013 from the Democratic Republic of the Congo.

July 31, 2013Wednesday

7 – 8 a.m. Breakfast Capital Ballroom Foyer

8 – 9:15 a.m. OPENING SESSION Capital Ballrooms F and G

Keynote Speaker Jessah Foulk
Senior Federal Relations Associate
Council of Chief State School Officers (CCSSO)

9:15 – 10:30 a.m. CONCURRENT SESSIONS

Title III New Coordinators Capital Ballroom E
Presenters Stacy Freeman, Judy Radford, and Robert Fugate

Description: This session for new coordinators of Title III, Part A, programs is designed to provide sufficient time to explore the responsibilities of managing the program. Discussion topics will include compliance with federal regulations governance, the WIDA ELD standards, assessing English language learners (ELLs), and professional development opportunities for educators of ELLs.

Equitable Services to Private Schools (Repeat) Henrico Ballroom A
Presenter Christopher Kelly

Preschool Considerations for Title I Capital Ballroom D
Presenters Cheryl Strobel and Chris McLaughlin

Description: This session will provide an overview of the federal guidance for Title I funded preschool programs. An update of the Virginia Preschool Initiative (VPI) will be presented and a variety of early learning resources will be shared. Challenges and successful strategies for braiding and blending funds will be discussed.

Promising Practice: Title I Spotlight on Parent Involvement Capital Ballroom C
Presenters Sharon Moore

Title I Coordinator
Wise County Public Schools

Marcia Shortt
Director of Elementary and Middle School Education
Wise County Public Schools

Facilitator Gabie Frazier

Description: This session will focus on effective practices and strategies for parent involvement under Title I, Part A, programs. Presenters will discuss a variety of successful best practices as well as the importance of having a supportive school-level administrator.

Promising Practice: Title II Teacher Effectiveness/Evaluation Henrico Ballroom B
Presenters Karen Horn

Assistant Director for Human Resources
Powhatan County Public Schools

Meredith Rapp
History/Social Science Curriculum Coordinator
Powhatan County Public Schools

Tom Sulzer
Principal, Pocahontas Elementary School
Powhatan County Public Schools

Facilitator **Carol Sylvester**

Description: Presenters will discuss implementing an effective teacher evaluation process. The session will examine the data and SMART goal process, including Student Growth Percentile data usage, the mechanics of the process for administrators and instructional personnel, and improvements being implemented for the next school year.

10:30 – 10:45 a.m. Break Capital Ballroom Foyer

10:45 – Noon CONCURRENT SESSIONS

Title III New Coordinators (Continued) **Capital Ballroom E**

Presenters **Stacy Freeman, Judy Radford, and Robert Fugate**

Fiscal Considerations for Title I. **Short Pump Room**

Presenter **Gabie Frazier and Chris McLaughlin**

Description: The purpose of this session is to review important fiscal considerations to keep in mind when utilizing Title I, Part A, funding. Participants will increase their familiarity with allocation determinations, set-asides, and carry-over provisions.

Promising Practice: Providing Title I Equitable Services **Henrico Ballroom A**

Presenters **Christie Hill**

Compliance Supervisor
Hampton City Public Schools

Diane Greene

Program Consultant
Hampton City Public Schools

Facilitator **Christopher Kelly**

Description: This session will provide information on how one school division established a timeline, developed a process, addressed compliance requirements, and used a third-party contractor to provide equitable services in a non-bypass school division.

Spotlight on Title I, Part D, Programs for Neglected,

Delinquent, or At-risk **Capital Ballroom D**

Presenters **Zoe Stokes**

Division Case Manager
Lynchburg City Public Schools

Karen Perry

Title I, Part D, Coordinator and Principal
Norfolk City Public Schools

Charles Peeling

Director of Student Support Services
Frederick County Public Schools

Facilitator **Diane Jay**

Description: This session will focus on effective practices with students as well as parents and guardians, the transitioning of students, and evaluation of programs related to the educational programming for youth who are neglected, delinquent, or at risk of academic failure. Three of Virginia's programs will be highlighted, and their successes as well as challenges will be discussed.

Promising Practice: Teacher Coaching and Professional Development Henrico Ballroom B

Presenters Evonne Irondi

Supervisor of Federal Programs
Loudoun County Public Schools

John O'Connor

Supervisor of Staff Development
Loudoun County Public Schools

Ginger Kave

Teacher Mentor Specialist
Loudoun County Public Schools

Facilitator Carol Sylvester

Description: In this session, participants will learn how Loudoun County Public Schools has developed and implemented a comprehensive model for professional development and teacher support that ties to school improvement and the evaluation processes. The panel discussion will include coaching, instructional audits, walkthroughs, and a divisionwide professional development model.

Noon – 1:30 p.m. KEYNOTE and LUNCH SESSION Capital Ballrooms F and G

Keynote Speaker David Foster

President, Virginia Board of Education

1:30 – 1:45 p.m. Transition

1:45 – 4:15 p.m. Consultations with Department Staff

Program Administration and Accountability staff will be available for individual 15 minute consultations. The consultations provide an opportunity to ask questions about program compliance or implementation that may be specific to your division. A sign-up sheet will remain available at the academy registration desk through noon on July 31. Those interested are encouraged to register on the first day of the academy.

Title I, Part A Henrico Ballrooms A and B

Title I, Part C Short Pump Room

Title I, Part D Capital Ballroom A

Title II, Part A Capital Ballroom D

Title III, Part A Capital Ballroom B

Virginia Department of Education

Staff Participants

Program Administration and Accountability

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|-----------------------------|---|--|--------------|
| Veronica Tate | Director | Veronica.Tate@doe.virginia.gov | 804-225-2870 |
| Diane Jay | Associate Director | Diane.Jay@doe.virginia.gov | 804-225-2905 |
| Marsha Granderson | Grants and Reports Manager | Marsha.Granderson@doe.virginia.gov | 804-786-1993 |
| Christopher Kelly | Education Coordinator | Christopher.Kelly@doe.virginia.gov | 804-225-2122 |
| Gabie Frazier | Title I, Part A, Specialist | Gabie.Frazier@doe.virginia.gov | 804-225-2907 |
| Chris McLaughlin | Title I, Part A, Specialist | Chris.McLaughlin@doe.virginia.gov | 804-225-2901 |
| Patience Scott | Education Specialist | Patience.Scott@doe.virginia.gov | 804-786-9935 |
| Carol Sylvester | Title II, Part A, Specialist | Carol.Sylvester@doe.virginia.gov | 804-371-0908 |
| Judy Radford | ESL Coordinator | Judy.Radford@doe.virginia.gov | 804-786-1692 |
| Stacy Freeman | Title III, Part A, Specialist | Stacy.Freeman@doe.virginia.gov | 804-371-0778 |

Humanities and Early Childhood

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|--------------------------|---|---|--------------|
| Cheryl Strobel | Associate Director, Early Childhood | Cheryl.Strobel@doe.virginia.gov | 804-371-7578 |
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Grants Accounting and Reporting

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|--------------------------|--|---|--------------|
| Brenda May | Financial Services Manager I | Brenda.May@doe.virginia.gov | 804-371-0033 |
| Patrice Cosely | Financial Services Specialist II | Patrice.Cosely@doe.virginia.gov | 804-786-9936 |

School Improvement

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|---------------------------------|--------------------------------|--|--------------|
| Dr. Yvonne Holloman | Associate Director | Yvonne.Holloman@doe.virginia.gov | 804-225-2064 |
| Annette Monroe-Martin | Education Consultant | Annette.Monroe-Martin@doe.virginia.gov | 804-225-3146 |

Test Administration, Scoring and Reporting

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| Robert Fugate | LEP Assessment Specialist | Robert.Fugate@doe.virginia.gov | 804-225-2102 |
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Hilton Richmond Hotel and Spa at Short Pump

12042 West Broad Street, Richmond, Virginia, 23233

